Instructor: Nischala Reddy  
Office: Friday 272B  
Phone: Office: 704-687-5464  
Email: nreddy1@uncc.edu  
Office Hours: Tues & Thurs: 11.00am-12:30pm & by appt.

REQUIRED TEXTBOOK:
My Finance lab access code is a required.  
Course Code: reddy05383

MYFINANCELAB & MOODLE  
MyFinanceLab is required for this course. Student ID (800-xxx-xxx) must be entered into MyFinanceLab when student registers with MyFinanceLab. Student must register for this course in MyFinanceLab within 1 - 2 weeks after the semester starts. You can either purchase a new text book along with a MYFInanceLab access code or you can purchase a used text book and buy a MyFinanceLab code separately from their website. Directions for setting up your MyFinanceLab account can be found at the end of the syllabus.

In this class we use Moodle. It is available through your 49erExprss account or login directly on: http://moodle.uncc.edu. It will contain Power Point slides used for lectures as well as in-class problems, and other materials. Any announcements for the course will be posted on Moodle, and students are responsible for checking on at least a weekly basis. Students are also responsible for checking their UNC Charlotte student email for other important communication.

CALCULATOR  
Much of the course involves quantitative analysis. Consequently, it is necessary for each student to have and be able to use a financial calculator capable of performing time value of money, net present value, and internal rate of return calculations. During exams, sharing calculators and using calculator manuals is strictly prohibited.

COURSE DESCRIPTION & OBJECTIVES:  
Financial management represents the process of planning for, acquiring, and allocating funds by a business enterprise. This process involves several decision-making tools, including the time value of money, financial statement analysis and financial forecasting, working capital management, pricing various types of risk facing the firm, asset and project valuation, and determination of the firm’s optimal capital structure. This semester we will investigate how each of these decision-making tools is used to help financial
managers accomplish the task of planning for, acquiring, and allocating funds within the business.

**PREREQUISITES**
Only College of Business students with at least Junior standing are permitted to enroll in this class. In addition, students must have completed MATH 1120; STAT 1220; INFO 2130 (or the College Microcomputer Proficiency Test), ACCT 2121; ACCT 2122; ECON 1201; and ECON 1202 with a “C” or better in each course. Students who have not met these prerequisites will be dropped from the course.

**GRADING POLICY:**
- Attendance/Quizzes: 10%
- Assignments: 15%
- Midterm 1: 20%
- Midterm 2: 20%
- Final Exam: 35%

Letter grades are assigned as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>A</td>
<td>90-100</td>
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<tr>
<td>B</td>
<td>80-89</td>
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<tr>
<td>C</td>
<td>70-79</td>
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<tr>
<td>D</td>
<td>60-69</td>
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<tr>
<td>F</td>
<td>Below 60</td>
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</tbody>
</table>

**ATTENDANCE/QUIZ:**
Attendance, quizzes and class participation will account for 10% of the final grade. Surprise quizzes may be given, generally at the beginning of the class. These quizzes will have multiple choice questions and will be based on topics covered in the previous class. Quizzes will typically take 5 – 10 minutes to complete and hence it is at your best interest to attend classes on time. On days when quizzes are not assigned, a sign-in sheet will be passed around in each class to mark attendance.

If you miss a class, you are responsible for all announcements and material covered in the class. Check with your classmates, not the instructor, to get the notes, assignments, announcements, and other information from the class you missed. Active student participation is an important component of the learning process and is expected and encouraged.

**ASSIGNMENTS:**
The assignments will be posted on MyFinanceLab and are to be completed through the MyFinanceLab program. Assignments will be posted after completion of every 1 or 2 chapter/s in the syllabus. There will be about 8-10 assignments in total. All assignment grades will be averaged to count for 15% of the final grade.

**TEST/EXAM POLICY & REQUIREMENTS**
The midterm and final exams will be given in multiple-choice. There will be two midterms and a final exam. Answers will be recorded on OpScan answer sheets provided by the instructor. A financial calculator and a #2 pencil with a good eraser should be brought to class on test days to record answers on the sheet. Questions are based on the lectures, problem sets, and extra practice questions.
Students are allowed to bring to the exam ONE 3” x 5” index card containing notes and formulas for each of the midterms and an 8.5”x11” paper for the final. Therefore, when preparing for the exam, there is no need to memorize the formulas, and students should focus on the concepts and methods used to analyze problems, and you should understand how to apply the formulas.

Students who arrive late for tests and/or the final examination will be permitted to take the test or exam provided that no student has turned in their exam prior to the student’s arrival. Once an exam has been turned in, late arriving students will not be permitted to begin the test or exam. A student who begins a test or exam late will not be given extra time at the end of the regular test or examination period.

**TEST MAKE-UP POLICY:**
All students are expected to take all tests/exams when scheduled. For acceptable excused absences make-up exam may be provided. Written proof of the reason for absence must be provided before the exam. Examples of acceptable reasons are; medical (minor illnesses not included, i.e. a cold), death of or serious illness to immediate family members, major traffic accident, and athletes and others who represent the university on a regular basis. Remember excused absences must provide a written reason from the appropriate official(s) indicating the exact dates for which test/exam will be missed.

**DEVICES:**
The use of cell phones, beepers, or other communication devices is disruptive, and is therefore prohibited during class. Except in emergencies, those using such devices must leave the classroom to attend it. Students are permitted to use computers during class for note-taking and other class-related work only.

**DISABILITY SERVICES:** Students in this course seeking accommodations to disabilities must first consult with the Office of Disability Services and follow the instructions of that office for obtaining accommodations.

**ACADEMIC INTEGRITY:**
Students have the responsibility to know and observe the requirements of The UNC Charlotte Code of Student Academic Integrity. This code forbids cheating, fabrication or falsification of information, multiple submissions of academic work, plagiarism, abuse of academic materials, and complicity in academic dishonesty. Any special requirements or permission regarding academic integrity in this course will be stated by the instructor and are binding on the students. Academic evaluations in this course include a judgment that the student’s work is free from academic dishonesty of any type; and grades in this course therefore should be and will be adversely affected by academic dishonesty. Students who violate the code can be expelled from UNC Charlotte. The normal penalty for a first offense is zero credit on the work involving dishonesty and further substantial reduction of the course grade. In almost all cases, the course grade is reduced to F. Copies of the code can be obtained from the Dean of Students Office. Standards of academic integrity will be enforced in this course. Students are expected to report cases of academic dishonesty to the course instructor.
STATEMENT ON DIVERSITY: The Belk College of Business strives to create an inclusive academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status.

TENTATIVE SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Textbook Chapters</th>
<th>Additional Information</th>
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<tbody>
<tr>
<td>Aug 21st</td>
<td>Syllabus, My Finance Lab, Ch 1: Introduction to Financial Management</td>
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<tr>
<td>Aug 23rd</td>
<td>Ch 2: Financial Markets and Interest rates</td>
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<td>Aug 28th</td>
<td>Ch 2: Financial Markets and Interest rates</td>
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<td>Aug 30th</td>
<td>Ch 3: Understanding financial managements &amp; cash flow</td>
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<td>Sep 4th</td>
<td>Ch 3: Understanding financial managements &amp; cash flow</td>
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<td>Sep 6th</td>
<td>Ch 4: Evaluating a firm’s financial performance</td>
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<td>Sep 13th</td>
<td>Ch 4: Evaluating a firm’s financial performance, Review</td>
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<td>Sep 18th</td>
<td>Midterm 1</td>
<td>Chapters 1-4</td>
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<td>Sep 20th</td>
<td>Ch 5: The Time Value of Money</td>
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<td>Sep 27th</td>
<td>Ch 6: The Meaning and Measurement of Risk and Return</td>
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<td>Oct 2nd</td>
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<td>Oct 4th</td>
<td>Ch 7: The Valuation and Characteristics of Bonds</td>
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<td>Ch 7: The Valuation and Characteristics of Bonds</td>
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<td>Oct 16th</td>
<td>Ch 8: The Valuation and Characteristics of Stocks</td>
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<td>Ch 8: The Valuation and Characteristics of Stocks, Review</td>
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<td>Oct 25th</td>
<td>Midterm 2</td>
<td>Chapters 5-8</td>
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<td>Oct 30th</td>
<td>Ch 9: The Cost of Capital</td>
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<td>Nov 1st</td>
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<td>Nov 6th</td>
<td>Ch 10: Capital budgeting techniques and practice</td>
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<tr>
<td>Nov 8th</td>
<td>Ch 10: Capital budgeting techniques and practice</td>
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<tr>
<td>Nov 13th</td>
<td>Ch 11: Cash flows and other topics in capital budgeting</td>
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<td>Nov 15th</td>
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<td>Nov 23rd</td>
<td>Thanksgiving</td>
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<td>Nov 27th</td>
<td>Ch 17: International Business Finance</td>
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<td>Nov 29th</td>
<td>Ch 17: International Business Finance</td>
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<td>Dec 4th</td>
<td>Ch 17: International Business Finance, Review</td>
<td>Final Review</td>
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<td>Reading Day</td>
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<td>Dec 7th-14th</td>
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How to Register and Enroll in Your MyFinanceLab Course

Welcome to MyFinanceLab! Your instructor has set up a MyFinanceLab.com course for you.

Textbook: Keown/Martin/Petty: Foundations of Finance, 7/e
Course Name: Financial Management
Course ID: reddy05383

To join your instructor's course, please complete the following two steps:

1. Register for MyFinanceLab     2. Enroll in your instructor's course

To register, you will need:

1. A valid e-mail address.
2. The access code that came with your MyFinanceLab Kit or a credit card or Pay Pal account if you wish to purchase access online.
3. The Course ID listed above.

Please Note: If you have an Access Kit that came with your book or that you purchased separately, the instructions may be different than what you are reading here. Please disregard those instructions and follow the steps below. The code in your kit is still valid for the version of MyFinanceLab that your instructor is using.

Step 1: Register for MyFinanceLab

1. Go to www.myfinancelab.com/legacy/login and click the Student button, in the Register section.
2. Enter your Course ID: reddy05383
3. Choose to register an access code or to buy access.
4. Follow the instructions to set up your login and password for your course.

Step 2: Enroll in your instructor's course

1. Login to MyFinanceLab at www.myfinancelab.com/legacy/login with your newly created Login Name and Password.
2. Enter your course ID: reddy05383
3. If you purchased access, visit Textbook Resources inside your Instructor's Course for additional purchase options

Note: If you are taking two MyFinanceLab courses simultaneously you will need two separate login accounts.

Need Help? For assistance, please visit http://www.myfinancelab.com/support.
MyFinanceLab Student Registration

Dear Student:

Your instructor is requiring or recommending MyFinanceLab, an online companion to your textbook, for this course. To access MyFinanceLab, you will need to complete a one-time registration process, after which you’ll be able to access the site for the rest of the semester.

If you purchased a new textbook, it may have come with a Student Access Kit that contains a code you can use to register. If you do not have a Student Access Kit, you can purchase access online with a major credit card.

To register for your instructor's course, you will need to have the following information on hand:

- The author and title of your textbook
- Your MyFinanceLab Student Access Kit if you have one
- Your school's Zip code
- A valid email address where you can receive your registration confirmation

To register:

- Go to www.myfinancelab.com/students, click on "Register," and follow the simple online instructions—you'll either "Register with an Access Code" using your Student Access Kit or "Purchase Access" with a major credit card.

- After you have registered, you will be ready to log in to MyFinanceLab.

To log in and begin using MyFinanceLab:

- Go to www.myfinancelab.com/students and enter the login name and password you created during registration.

- The first time you log in to MyFinanceLab, you will have the option of enrolling in your instructor's course or studying on your own. If your instructor has set up a course, select "Enroll in my instructor's course" and choose your school, instructor, and course name from the drop-down menus. If your instructor has not set up a course, select "Choose a textbook to study in" and choose your book from the drop-down menu.

System requirements:

- Operating systems:  Windows 2000 or XP
- Browsers:  Internet Explorer 6 or 7, Netscape Navigator 7.1 or 7.2
To request temporary access

If a student is waiting for financial aid, 17 days of temporary course access without payment may be available.

1. Go to the MyLab and Mastering website and click Student in the Register area.
2. Enter the Course ID provided by your instructor and click Continue.
3. After verifying your course information, enter your username and password, and click Sign In.
4. If you don't have a Pearson account, click Create an account.
5. Complete the Create an Account page. Helpful hints appear to guide you.
6. Read and accept the license agreement.
7. Optionally, you can select the check box to help us make our products better and learn about new offers.
8. Click Create Account.
9. To get temporary access to your course, click the link at the bottom of the page.
10. When a confirmation message appears, click Yes to complete your registration.
11. You will receive a confirmation email with payment instructions. Click Go to Your Course to access your course.

For more help with registration, go to the Get Started for Students area of the MyLab and Mastering website. For instructions on registration, watch the Register for your course videos.