MBAD 6100 - LEADERSHIP, ETHICS, AND THE BUSINESS ENVIRONMENT SEMINAR
BELK COLLEGE OF BUSINESS - THE UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE
FALL 2014

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Jeremiah.Nelson@uncc.edu

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Director, Career Development  
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Office hours: By appointment  
(704) 687-7697  
Robin.Boswell@uncc.edu

Class (Moodle) Website: https://moodle2.uncc.edu

CLASS TIMES

<table>
<thead>
<tr>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>U02</td>
<td>Monday / Wednesday</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Building</td>
</tr>
<tr>
<td>U90</td>
<td>Wednesday nights</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Building</td>
</tr>
</tbody>
</table>

*This class meets for the first half of the semester only prior to fall / spring break. Please see the schedule below for specific dates and times.

CATALOG COURSE DESCRIPTION

MBAD 6100: Leadership, Ethics, and the Business Environment Seminar (Fall, Spring) (1).
Prerequisite: None. This course is designed to be taken in the first semester as an admitted MBA student as an introduction to Leadership, Ethics, and the Business Environment. Students entering in the summer will take the course in the fall semester.

COURSE IMPORTANCE AND OBJECTIVES

This course sets the stage for success in the MBA program. It provides an orientation to the MBA program, introduces students to key academic and career success factors, and provides an opportunity for networking with MBA faculty, staff and fellow MBA students. The objectives of the course are to introduce students to:

- Effective communication
- Graduate level writing and research
- Business ethics and society
- Career management
- Leadership and teambuilding
- Networking
- Curricula Planning
- Other critical skills and concepts essential for business students and professionals
REQUIRED MATERIALS
No text book is required for this class. Refer to Moodle https://moodle2.uncc.edu for any required readings and assignments. More information will be shared on the first day of class.

COURSE INFORMATION ON MOODLE AND EMAIL
Much of the information for this course will be made available on Moodle https://moodle2.uncc.edu. Please check Moodle frequently for news and announcements about the course. We will also use your UNCC email to communicate as needed. Please note that, as per University policy, ALL emails will be sent to your UNCC email address only once classes begin.

WRITING RESOURCES
For assistance with writing, proper format, and citation please consult http://guides.library.uncc.edu/mbad_6100
For tutoring assistance with writing please contact the Writing Center at http://wrc.uncc.edu

COURSE CONDUCT AND PROCEDURES
Course Delivery – Seminar based delivery utilizing a combination of presentations by various speakers, teambuilding activities, class discussions, readings, and other assignments.
Attendance – Attendance at all class meetings is required and is part of your grade.
Deadlines – All assignments, unless otherwise noted or permitted, are due on the assigned due date. Late submissions will be penalized usually by one letter grade.
Re-work – Any assignments the instructor allows to be corrected and turned in again will earn no higher than a B grade for that assignment.
Office Hours – Please call or email instructors to schedule a time for us to meet during the semester as needed.

COURSE ASSIGNMENTS
Please check Moodle https://moodle2.uncc.edu prior to the first day of class and review all assignments. On the first day of class, you will be introduced to the assignments for the course.

Poverty Simulation Reflection Assignment – This assignment is a written reflection on your experience with the poverty simulation.

Ethics Assignment – This assignment is a written reflection on an ethics case and discussion from class. Details in Moodle.

Career Assignment – This assignment will consist of an updated and improved copy of your resume and social media profiles.

Graduate Curricula Plan Assignment – This assignment will consist of your plan for sequencing your graduate classes for the duration of your degree.
GRADING STRUCTURE

The grading structure in MBAD 6100 is as follows:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Participation / Attendance</td>
<td>20%</td>
</tr>
<tr>
<td>Poverty Simulation Assignment</td>
<td>30%</td>
</tr>
<tr>
<td>Ethics Assignment</td>
<td>30%</td>
</tr>
<tr>
<td>Career Assignment</td>
<td>10%</td>
</tr>
<tr>
<td>Curricula Plan Assignment</td>
<td>10%</td>
</tr>
</tbody>
</table>

A standard 10-point grading scale will be assumed:

<table>
<thead>
<tr>
<th>Numerical Grade</th>
<th>Letter Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 to 100 percent of total points</td>
<td>A</td>
</tr>
<tr>
<td>80 to 89 percent of total points</td>
<td>B</td>
</tr>
<tr>
<td>70 to 79 percent of total points</td>
<td>C</td>
</tr>
<tr>
<td>below 70 percent of total</td>
<td>U</td>
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</tbody>
</table>

ACADEMIC INTEGRITY STATEMENT

Students have the responsibility to know and observe the requirements of The UNCC Code of Student Academic Integrity. This code forbids cheating, fabrication or falsification of information, multiple submissions of academic work, plagiarism, abuse of academic materials, and complicity in academic dishonesty. Any special requirements or permission regarding academic integrity in this course will be stated by the instructor and are binding on the students. Academic evaluations in this course include a judgment that the student's work is free from academic dishonesty of any type; and grades in this course therefore should be and will be adversely affected by academic dishonesty. Students who violate the code can be expelled from UNCC. The normal penalty for a first offense is zero credit on the work involving dishonesty and further substantial reduction of the course grade. In almost all cases the course grade is reduced to F. Copies of the code can be obtained from the Dean of Students Office. Standards of academic integrity will be enforced in this course. Students are expected to report cases of academic dishonesty to the course instructor.

Note: All University and College policies regarding absences, make-ups, drops, incompletes, scholastic dishonesty, and all others issues will be strictly observed.

The Belk College of Business strives to create an inclusive academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status.
**Section U02 (afternoon class)**

*This class is designed with FULL-TIME students in mind built on their unique needs and common interests of career development opportunities such as internships and learning job search techniques*

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Place</th>
<th>Subject</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, Aug 18</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Syllabus Review</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
<td>Leadership at UNCC-Grad. Bus.Assoc. (GBA)</td>
</tr>
<tr>
<td>Wednesday, Aug 20</td>
<td>5:30– 8:00pm</td>
<td>Center City 2nd Floor</td>
<td>Leadership in Society-Poverty Simulation</td>
</tr>
<tr>
<td>Dr. Kohut</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Monday, Aug 25</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>NO CLASS</td>
</tr>
<tr>
<td>Wednesday, Aug 27</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Graduate Level Writing and Research</td>
</tr>
<tr>
<td>Dr. Kohut, Librarian</td>
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</tr>
<tr>
<td>Monday, Sept 1</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>NO CLASS – Labor Day</td>
</tr>
<tr>
<td>Wednesday, Sept 3</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your Career – The Career Process and Your Career Resources</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Monday, Sept 8</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your Career – What is Your Brand?</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Sept 10</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your Career-Resumes, LinkedIn</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
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<tr>
<td>Monday, Sept 15</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your Career- 30 Second Commercials and Interviewing Skills</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
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</tr>
<tr>
<td>Wednesday, Sept 17</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Individual Coaching</td>
</tr>
<tr>
<td>Robin, Evisors</td>
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<tr>
<td>Monday, Sept 22</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Company Representative Visits</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
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<tr>
<td>Wednesday, Sept 24</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Taking a Leadership Role in Business Ethics</td>
</tr>
<tr>
<td>Dr. Kohut</td>
<td></td>
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<tr>
<td>Monday, Sept 29</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Company Representative Visits</td>
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<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Wednesday, Oct 1</td>
<td>4:00 – 5:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your MBA courses strategically</td>
</tr>
<tr>
<td>Jeremiah Nelson</td>
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</tbody>
</table>
Section U90 (night class)

*This class is designed with **PART-TIME students** in mind, built on their unique needs and common interests of continued academic learning in the context of their current employer and current career goals*

<table>
<thead>
<tr>
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</tr>
<tr>
<td>Dr. Kohut</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Aug 27</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>Graduate Level Writing and Research</td>
</tr>
<tr>
<td>Dr. Kohut, Librarian</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Sept 3</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>In-Class Networking</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Sept 10</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your Career-Resumes, LinkedIn</td>
</tr>
<tr>
<td>Robin Boswell</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Sept 17</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>Leadership and Followership</td>
</tr>
<tr>
<td>Jeremiah Nelson</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday, Sept 24</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>Taking a Leadership Role in Business Ethics</td>
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<tr>
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</tr>
<tr>
<td>Wednesday, Oct 1</td>
<td>5:30 – 8:15 pm</td>
<td>Center City Room 901</td>
<td>Managing Your MBA courses strategically</td>
</tr>
<tr>
<td>Jeremiah Nelson</td>
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</tbody>
</table>

**NOTE:** U90 students who wish to attend any Monday class sessions of MBAD 6100 (U02 section) are welcome to do so. Attending these classes will not affect your grade positively or negatively. Your attendance at the Monday classes would be strictly for your own professional development.