

Belk College of Business Criteria for Appointment to the Graduate Faculty

The main responsibilities of members of the Graduate Faculty are to effectively teach in the College's and University's graduate programs (including directing the research of graduate students), engage in high-quality scholarly research, and provide service contributions to these programs. Hence, the College's criteria for faculty appointment to the Graduate Faculty require faculty to meet appropriate standards in these areas, particularly in scholarship and teaching.

There are two categories for membership of the Graduate Faculty. All full-time College faculty members holding academic rank of Professor, Associate Professor, and Assistant Professor who meet the criteria established below are eligible for membership as regular Graduate Faculty. In addition, certain non-tenure track and part-time instructional faculty who meet the criteria established below are eligible for membership as Associate Graduate Faculty.

Criteria for Appointment as Regular Graduate Faculty

The College's criteria for appointment as a regular member of the Graduate Faculty require tenured or tenure-track status, appropriate academic preparation, continued active involvement in scholarship, and active involvement in teaching in graduate programs.

The College's academic criteria for appointment as a regular member of the Graduate Faculty require that the faculty member hold an appropriate doctorate in his/her teaching discipline and that the faculty member be actively involved in scholarly activity in the most recent five-year period. The primary way to demonstrate this involvement is by publishing articles in peer-reviewed journals. Other ways to demonstrate active involvement in scholarly activity in the most recent five-year period include—but are not necessarily limited to—writing a college textbook or scholarly book that is published by one of the national publishing houses or by a University press; developing supplemental teaching materials for a textbook (other than one written by the faculty member) or writing a book chapter that is published by one of the national publishing houses or by a University press; publishing a case in a case journal or through one of the national publishing houses; serving as the PI or co-PI for a federally or state funded grant; giving invited presentations at conferences or at other colleges and universities; and serving as editor for a peer-reviewed journal, a special issue of a peer-reviewed journal, or a scholarly book. Initial appointment of junior faculty members to the Regular Graduate Faculty can be based on the potential for significant accomplishments in scholarly activity.

Continued appointment of a tenured or tenure-track College faculty member as a regular member of the Graduate Faculty also requires that the faculty member be actively engaged in graduate education in the most recent five-year period. The primary method of demonstrating this involvement is effectively teaching (as measured by student and/or peer evaluations of teaching performance) at least one graduate course in the most recent five-year period.. Alternatively, active engagement in graduate education may be demonstrated by at least one of the following activities in the most recent five-year period: advising graduate students; serving on University, College, or Department committees that govern graduate education; developing new graduate programs or courses; chairing graduate student thesis and dissertation committees; or serving on graduate student thesis and dissertation committees. Initial appointments to the Regular Graduate

Faculty will not require evidence of active engagement in graduate education in the most recent five-year period; however, faculty members with previous experience at other institutions may include this information in support of initial appointments.

Criteria for Appointment as Associate Graduate Faculty

The College employs a number of Clinical Professors (full-time, doctoral qualified non-tenure track faculty) and highly qualified part-time instructors. The College's academic criteria for appointment of doctoral holding Associate Graduate Faculty are equivalent to the academic criteria for Regular Graduate Faculty, with the exception that these faculty are not tenured or tenure-track faculty. The individual faculty member pursuing a continued appointment as an Associate Graduate Faculty member must be actively involved in graduate education. This involvement may be demonstrated by teaching at the graduate level or serving on graduate student thesis and dissertation committees.

The College follows the University's requirement that full justification must be provided for a faculty member not holding an appropriate doctoral degree before the faculty member can be appointed as an Associate Graduate Faculty and begin to teach in a graduate program or serve as a member of a thesis or dissertation committee. In such a case, Department Chairs must follow the procedure specified in the document "Exceptions to the Criteria for Accreditation of the Commission of the Southern Association of Colleges and Schools" (see <https://provost.uncc.edu/academic-budget-personnel/forms?title=aa-21>).

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